



## Time to move? Call me, I can help.

### Moving Checklist

#### *A Guide to Help You with Your Move...*

This is a quick guide to help you prepare for your moving day! For professional help for your big day; consult the Johnson Associates Referral Directory for great local companies. This is an exciting time, that can be stressful for a lot folks... Feel free to call Derek for help if you need it!

#### **As Soon As Possible:**

- Hire a mover, or if you're doing it yourself, reserve a truck. Be sure to get written confirmation of all your costs and details of your move for your records. **TIP:** Weekends and holiday long weekends are busy times for movers and truck rental companies. Book far in advance (at least 2 to 3 months) to ensure you get a moving truck for the day you need to move.

#### **2 Months Before Moving Day:**

- No sense moving what you don't want to keep. Go through your home and determine what you want to keep and what you want to throw out or donate. **TIP:** If moving in spring or summer, earn some extra cash and hold a moving sale to help get rid of items you don't need or want for your new space.
- Make a list of items in your home that need extra attention while moving or special packing instructions (i.e. computers, televisions, fine china, etc.)
- If you have children and you are moving to a new school district, start arranging the school transferring process.
- Order boxes and moving supplies (packing tape, bubble wrap, tissue paper, stock up on newspaper, etc.) required for your move.

#### **1 Month Before Moving Day:**

- Time to start packing! To make it easier, begin with the items in your home you do *not* use regularly. Be sure to clearly label or number your boxes to make the unpacking easier.
- As you pack, make note of items of significant value (i.e. stereo systems, flat screen televisions). Depending on your insurance agreement with your moving company, you will need to declare items of value in case items are lost or damaged.

- At the local postal office, fill out a change of address form with your new address.
- Inform the following companies/institutions about your new address: Banks, Cable/Phone/Internet Providers, Alarm Company, Insurance Companies, Hydro and Utility companies, Credit Card companies, Doctor/Dentist/Pharmacists office, Service Ontario (Health Card and Drivers' Licence).

**TIP:** Many companies now offer the convenience of changing address information online.

#### **2 Weeks Before Moving Day**

- Confirm your reservations with your movers or truck rental company.
- If required, cancel or transfer your newspaper delivery service.

#### **1 Week Before Moving Day**

- Most of your packing should be done one week prior to moving day.
- Set aside the items of importance you wish to transport to your new home yourself (i.e. jewellery and passports).

#### **A Few Days Before Moving Day**

- Re-confirm arrival time of your moving truck. If moving yourself, re-confirm your reservations with the truck rental company.
- Prepare a detailed map and directions for your movers including a cell phone number you can be reached at on moving day.
- Pack a travel bag with the items your family may need on moving day such as tooth brushes, change of clothing, medications, hair brushes, soap, toilet paper, paper plates and cups, aspirin, etc.
- If you are moving yourself, start dismantling beds and other large furniture.

#### **Moving Day**

- Make a note of all utility metre readings (new and old home).
- It's important to be present when the truck is being loaded and unloaded just in case your movers have questions.

Before the movers leave, check your belongings and note on the inventory paperwork any damaged items.